



Office of the
Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
10th Floor, Income Tax Towers, A C Guards, Hyderabad – 500 004.

F. No. Pr.CCIT/4(8)/Estt/2020

Date: 1/10/2020

Sub: Establishment – I.T. Department, Hyderabad – **Transfers and postings of SR PS / PS – orders – Issue of – Regarding.**

ORDER NO. 34 OF 2020

The transfers and postings of the following Senior Private Secretaries / Private Secretaries are hereby ordered with immediate effect and until further orders.

SL. NO.	NAME OF THE OFFICER & DESIGNATION S /Sri /Smt.	TRANSFERRED FROM EARST WHILE OFFICE / PRESENT OFFICE	TRANSFERRED TO O/O
1.	PRASANNA VANI VAKKALAGADDA, SRPS	CCIT, VIJAYAWADA	CCIT(ReAC), VIJAYAWADA
2.	SRINIVAS SANAGAPALLI, SR PS	PR.CIT-2, VISAKHAPATNAM	CCIT(ReAC), VISAKHAPATNAM
3.	SANTOSHAMMA E, SRPS	PR. CIT(ReAC)-1, HYDERABAD	PR. CIT(ReAC)(AU)-1, HYDERABAD
4	GANESAN V, SRPS	PR.CIT(ReAC)-2, HYDERABAD	PR.CIT(ReAC)(AU)-2, HYDERABAD
5	MANIKYA LAXMI G, PS	PR.CIT-3, HYDERABAD	PR.CIT(ReAC)(AU)-3, HYDERABAD
6	SUNITHA DILARY, SRPS	PR.CIT-5, HYDERABAD	PR.CIT(ReAC)(AU)-4, HYDERABAD
7	SAILAJA PONNALURI, SRPS	PR.CIT-6, HYDERABAD	PR.CIT(ReAC)(VU)-1, HYDERABAD
8	VANI SHREE S, SRPS	PR.CIT-7, HYDERABAD	PR.CIT(ReAC)(RU)-1, HYDERABAD
9	KUNWARYA AMAR NARAYAN SINGH, SR PS	CCIT, VISAKHAPATNAM	PR.CIT-1, VISAKHAPATNAM
10	RAJA SEKHAR UPPULURU, SRPS	PR.CIT-1, VISAKHAPATNAM	PR.CIT(ReAC)(AU)-1, VISAKHAPATNAM

B. Divya
1/10/2020

11	LAVANYA KUMARI M R, PS	CIT(Appeal)-3, HYDERABAD	CIT(I&CI), HYDERABAD
12	JAYALAKSHMI P A, PS	CIT(Appeal)-8, HYDERABAD	CIT(EXEMPTIONS), HYDERABAD
13	SHILA KUMARI AUKNOOR, PS	CIT(Appeal)-1, HYDERABAD	CIT(Appeal Unit)-1, HYDERABAD
14	GEETHA KOTTAPALLI, PS	CIT(Appeal)-2, HYDERABAD	CIT(Appeal Unit)-2, HYDERABAD
15	SHAIK MD RAFATULLA, PS	CIT(Appeal)-4, HYDERABAD	CIT(Appeal Unit)-3, HYDERABAD
16	ARUNA JILLEPALLI, PS	CIT(Appeal)-5, HYDERABAD	CIT(Appeal Unit)-5, HYDERABAD
17	VEERANJANEYULU YAKKALA, SRPS	CIT(Appeal)-6, HYDERABAD	CIT(Appeal Unit)-6, HYDERABAD
18	MURALI ANKARI, PS	CIT(Appeal)-7, HYDERABAD	CIT(Appeal Unit)-7, HYDERABAD
19	SAILATHA P, PS	CIT(EXEMPTIONS), HYDERABAD	CIT (Appeal Unit) -8, HYDERABAD
20	VIJAYALAKSHMI C, PS	CIT(Appeal)-9, HYDERABAD	CIT(Appeal Unit)-9, HYDERABAD
21	VENKATESWARA RAO A, SR PS	CIT(Appeal)-1, GUNTUR	CIT(Appeal Unit)-1, GUNTUR
22	NAGESWARA RAO MOTUPALLI, SRPS	CIT(Appeal), RAJAHMUNDRY	CIT(Appeal Unit), RAJAHMUNDRY
23	RAMESH NARINA, PS	CIT(Appeal)-1, VISAKHAPATNAM	CIT(Appeal Unit)-1, VISAKHAPATNAM

2. All the Heads of Office are required to relieve the Officers under orders of transfer positively by **08/10/2020**.

3. In case, any officer is being proposed to be retained beyond the above mentioned date, the Head of Office shall take prior written approval from the Pr.CCIT, AP & Telengana.

4. The Officers under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.

5. The Heads of Offices are directed to send separate compliance report on relieving and joining of officers from/to their offices latest by **13/10/2020**, for updating the data in records. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of Officer. It is also to be noted for the APARs of the officials reporting to the officers concerned are completed and duly forwarded.

6. The respective Principal Commissioners / Commissioners / Principal Directors / Directors of Income Tax shall make necessary additional charge arrangements for the vacant posts in their jurisdiction.

B. Divya
11/10/2020

7. All representation received, stands disposed off.
8. This order is issued with the prior approval of the Pr.CCIT, AP&TS.
9. Hindi version follows.

Sd/-

(PEEYUSH SONKAR)

Commissioner of Income Tax(Admn. & TPS),
Andhra Pradesh & Telengana.

Copy to:

1. The Officers concerned.
2. The CCsIT, Hyderabad/ Vijayawada / Visakhapatnam and DGIT(Inv.), Hyderabad.
3. All the Pr.CsIT/CsIT/Pr.DsIT/DsIT in AP & Telengana Region.
4. All the Heads of Offices in A.P. & Telengana Region.
5. The AD(OL), Hyderabad for preparation of Hindi version.
6. The Secretary – IRS Officers Association/ITGOA, AP & TS Unit/ITSEWA, ITOBC Association, Hyderabad.
7. The ZAO, CBDT, Hyderabad,
8. The Stock file/Personal file/Data Base File.
9. All the Sections in Pr.CCIT's Office in Hyderabad.

B. Srinivasa Rao
11/01/2020

(B. SRINIVASA RAO)

Deputy Commissioner of Income Tax(Hqrs)(Admn),
O/o the Pr.CCIT, AP & Telangana, Hyderabad